#### **HEAD OFFICE JOHANNESBURG**

Tel: +27 (0)11 870 5000 Fax to Mail: 086 676 6628 Cnr Hubert & Marshall Streets, Marshalltown, Johannesburg 2001 ehd@ehd.co.za

#### **BLOEMFONTEIN**

Tel: +27 (0)51 430 5404 17 Krause Street, Oranjesig Bloemfontein ehdbloem@ehd.co.za

### **CAPE TOWN**

Tel: +27 (0)21 510 0567 25 Bellray Business Park Ampere Street, Stikland Industrial Cape Town, 7530 ehdcapetown@ehd.co.za

#### DURBAN

Tel: +27 (0)31 700 1160 Unit 3,Hillmax 31 Hillclimb Rd,Westmead 3610 ehddurban@ehd.co.za

Co . Reg No. 2005/019759/07 Export Code. 20535466 Vat No. 4790223137

# **ANNEXURE TO "REQUIREMENTS FOR CREDIT APPLICATION"**

Copies of the following documentation are to be enclosed with all applications

- 1. All Sole Ownerships or Partnerships must provide copies of the owner's or the entire partner's Identity Documents.
- All Company Directors or Members of a Company/Close Corporation must provide copies of their Identity Documents.
- 3. Close Corporations and Companies must provide a copy of their letterhead indicating physical address and CIPC Registration document.
  - Note Clause 16 of Credit application form Continuing covering surety ship to be completed and signed by a member of the Close Corporation who warrants that he/she has the authority to do so, and witnessed.
- 4. All applicants to provide a copy of their V.A.T. (Value Added Tax) Registration Certificate (i.e. VAT201 form) or, if not registered for V.A.T. then a letter on a letterhead confirming this.
- 5. All applicants to provide, an original letter from their bank confirming their account details.
- 6. All applicants to provide a bank code from their bank.
- 7. All requested copy documents must be certified as true copies of the originals by a Commissioner of Oaths.
- 8. Website address and e-mail addresses of all Directors/Members/Sole Proprietors must be provided.
- 9. Certificate of Good Health if the only shareholder.

## Please take note of the following listed bellow:

- Kindly ensure that the listed members/owners sign off the credit application.
- If the above is not the case we require a letter stating signatory authority has been granted.
- All letters addressed to EHD Components should be on a company letterhead, dated and signed.
- Please note that all orders for goods be charged to an account must be writing.

TO AVOID ADMINISTRATIVE DELAYS, PLEASE ENSURE THAT THE APPLICATION FORM IS PROPERLY COMPLETED AND SIGNED, AND THAT ALL DOCUMENTS REQUIRED PER THIS ANNEXURE ARE SUBMITTED.

I, the undersigned, hereby declare that I have verified the information provided and that it is accurate. I consent to the processing of my personal information in accordance with the Protection of Personal Information Act No. 4 of 2013 (as amended). I also consent to the further processing of my personal information which allows EHD Components to share such personal information with its affiliates and subsidiaries that help it to provide the goods or service.	
Name & Signature	Date

Directors: H.M. van As (Managing) E. van As Y.E. Bezuidenhout (Alt Director) H.M. van As L.E. van As



